



**COUNTY OF LOS ANGELES
DEPARTMENT OF AUDITOR-CONTROLLER**

KENNETH HAHN HALL OF ADMINISTRATION
500 WEST TEMPLE STREET, ROOM 525
LOS ANGELES, CALIFORNIA 90012-2766
PHONE: (213) 974-8301 FAX: (213) 626-5427



MICHAEL L. GALINDO
ACTING AUDITOR-CONTROLLER

May 15, 2000

To: Supervisor Gloria Molina, Chair
Supervisor Yvonne Brathwaite Burke
Supervisor Zev Yaroslavsky
Supervisor Don Knabe
Supervisor Michael D. Antonovich

From: Michael L. Galindo *Michael Galindo*
Acting Auditor-Controller

Subject: **EMPLOYEE FRAUD HOTLINE STATUS REPORT**

We opened 76 new Employee Fraud Hotline investigations during the three months ending March 31, 2000. We closed 60 cases, of which 12 allegations were substantiated or action taken, 37 were not substantiated and 11 were not investigated due to either insufficient information or a lack of new information (see Attachments I, II, and III for details). As of March 31, 2000, 261 investigations were in progress.

The following is a summary of the actions on the 12 cases where the allegation was substantiated (some allegations involved more than one individual):

Criminal charges filed	1
Dismissed	2
Resigned	1
Suspended	4
Demotion	1
Counseled	1
Pending	2
Other	1

If you have any questions or need additional information, please contact me or have your staff contact Guy Zelenski at (213) 974-9793.

AS:PTM:GZ

Attachments

c: David E. Janssen, Chief Administrative Officer
Department Heads
Audit Committee

**Auditor-Controller
Special Investigations Summary
January through March 2000**

SUMMARY OF SUBSTANTIATED/ACTION TAKEN CASES

CASES INVESTIGATED BY THE AUDITOR-CONTROLLER

A Department of Children and Family Services (DCFS) manager attempted to coerce another staff member to fail an employee on probation, in order to promote a favored employee. The manager retired prior to the Department administering disciplinary action. 990173

Criminal charges were filed against an employee of a Sheriff's Department vendor who falsified contracting documents. 990192

A Department of Public Works (DPW) employee was suspended for five days for inappropriately approving building and inspection documents for a contractor who was a personal friend. 000083

A Probation Department director made inappropriate racial remarks during a meeting. Disciplinary action is pending. 000129

A DPW employee, who was a candidate for the LACERA Board, committed several election rule violations. This matter has been referred to the District Attorney for review. 000154

An Internal Services Department (ISD) employee was suspended for 30 days for exceeding his authority by ordering another employee to perform work at a private residence. 000198

A Treasurer and Tax Collector (TTC) contract employee was dismissed for using his County computer to send offensive e-mail messages to a private citizen and for accessing pornographic web sites during work hours. 000206

CASES REFERRED TO AND INVESTIGATED BY THE DEPARTMENTS

A Department of Health Services (DHS) employee resigned in lieu of disciplinary action after it was determined she forged the timekeeper's signature on a timecard amendment. 990340

**Auditor-Controller
Special Investigations Summary
January through March 2000**

SUMMARY OF SUBSTANTIATED/ACTION TAKEN CASES

CASES REFERRED TO AND INVESTIGATED BY THE DEPARTMENTS

A Parks and Recreation employee was demoted after he was suspected of sexually harassing community service workers and committing several other improprieties. The employee subsequently abandoned his position. 000111

A DPW employee was dismissed for not disclosing his marriage to another DPW employee, whom he supervised for three years. 000139

Two DHS employees were suspended for abuse of their work hours. 000173

A DPW employee was counseled for timecard and mileage claim discrepancies. 000174

**Auditor-Controller
Special Investigations Summary
January 2000 through March 2000**

UNSUBSTANTIATED CLOSED CASES

Department	Work Hour Abuse	Theft of Cash Supplies and Equipment	Other	Total
Assessor	1			1
Auditor-Controller		1		1
Children & Family Services			1	1
Community & Senior Services			1	1
District Attorney			1	1
Fire	1			1
Health Services	4		10	14
Human Resources			1	1
Internal Services	1		1	2
Mental Health	1			1
Parks	1		1	2
Public Social Services	1	1	3	5
Public Works	2		1	3
Registrar-Recorder			1	1
Superior Court			2	2
TOTAL	12	2	23	37

**Auditor-Controller
Special Investigations Summary
January 2000 through March 2000**

INVESTIGATED CLOSED CASES

	Investigated by			
	<u>Auditor-Controller</u>		<u>Departments</u>	
Substantiated/Action Taken	7	53.85%	5	13.89%
Not substantiated	6	46.15%	31	86.11%
	<u>13</u>	<u>100%</u>	<u>36</u>	<u>100%</u>